



RETURN AUTHORIZATION FORM

Shipping: Returns Department
 1124 New Meister Ln ste 100
 Pflugerville, TX 78660
 (512) 451-8298
 (800) 775-5996
 Returns@gtdist.com

CUSTOMER SATISFACTION STATEMENT

We are committed to offering only the best products and services to our customers. If for any reason you are not satisfied with your purchase, simply return in the original packaging with your receipt within 30 days. The product must be in new condition to qualify for repair or replacement. If the item was a special order, a closeout or has been altered or customized will incur a restocking fee or cannot be returned. All items returned must have a Return Authorization number or a completed Item Return Form. To obtain a RA Number, please call Customer Service (800) 775-5996.

RETURN AND EXCHANGE PROCEDURE

1. Enclose this form with merchandise explaining action desired.
2. **Mark outside of box with return authorization number.**
3. Please use the provided, pre-addressed, cut-out label to ship your return package.
4. Fill out this form completely to prevent delays on your return.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ Email _____

Invoice Number _____ Purchase Order Number _____

Return Authorization # (RA#) _____

Returned Merchandise					
Item #	Color/Size	QTY	Return Code	Please give reason for return	Price

RETURN CODES:

- | | |
|-----------------|--------------------------------------|
| A. Too Small | E. Defective (Specify Problem) |
| B. Too Large | F. Not as Pictured (Please Comment) |
| C. Arrived Late | G. Quality not as Expected (Specify) |
| D. Wrong Item | H. Other (Please Explain) |

Refund Total _____

ACTION REQUESTED

Exchange
 Repair
 Credit
 Replace
 Refund(to original PMT method)

Complete this section for exchanges or to order additional merchandise					
Item #	Color/Size	QTY	Description	Price Each	Amount

FROM: _____ TO: _____



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Total for New Merchandise	
Less Refund	
New Total	
Total	